



SELECTMEN'S MEETING MINUTES

July 28, 2015

ATTENDANCE: Selectman Rich Zacher, Selectman Brian Robischeau, Selectman Bill Nelson, Marilou Maclean, Laurie Champy, Rose Zacher, Diana Peckham, Ed Comeau, George Nick

- **Approval of minutes:**

MOTION: Selectman Nelson made a motion to accept 06/09/2015 meeting minutes, Selectman Zacher seconded, all in favor, motion carries.

MOTION: Selectman Nelson made a motion to accept 06/13/2015 meeting minutes, Selectman Zacher seconded, all in favor, motion carries.

MOTION: Selectman Nelson made a motion to accept 06/30/2015 meeting minutes, Selectman Zacher seconded, all in favor, motion carries.

MOTION: Selectman Nelson made a motion to accept 07/14/2015 meeting minutes with one revision, (under Emergency Management), change on the generator from "quarterly" to "semi-annual" service, all in favor, motion carries.

MOTION: Selectman Nelson made a motion to accept 07/18/2015 meeting minutes, Selectman Zacher seconded, all in favor, motion carries.

- **Public Comments:** None

- **Reports from Town Officials:**

- **Treasurer:** Marilou Maclean stated that tonight she received the final information from the Town Clerk that she needed for the Town Budget Report. She said she plans to have a proposed draft ready for the next BOS meeting. The final MS4 is required to be submitted to the DRA (Department of Revenue Administration) by Sept. 1, 2015.

Marilou Maclean will contact Senior Meals in Wolfeboro (not Meals on Wheels) and advise them to come to the Budgetary Process in October to seek the funding they are requesting. The Selectmen agree it's not feasible at this time in the year to donate to them the \$1,500 that they are seeking.

Marilou Maclean reported that we have been notified by the State that there are reports missing. She's confident she mailed them and has the copies of said Reports, she will be in contact with the State to get this clarified.

There was discussion about the possibility of obtaining special Event Insurance to cover the use of the rail cars for Old Home Day. It was determined that Cotton Valley Rail Trail would need to provide their own

coverage. Marilou Maclean said she will call Tom and ask him to tell Cotton Valley that we will have to pass on their involvement for this year due to lack of insurance.

- **Tax Collector:** Diana Peckham spoke to the Selectman about a property that they had previously issued a deed waiver on for nonpayment of Property Taxes. Due to the approaching deadline of Sept 1, 2015 given by the Selectmen, Diana Peckham needs to begin the process of deeding and is requesting a letter of authorization from the Selectmen to do so.

***MOTION:** Selectman Nelson made a motion that we continue on with the deeding process for Sept 1, 2015, put Diana in motion to get the proper notices out. Map 4, Lot 24, Sub 0, location Stoneham Rd, Book 3072 Page 034, current owner is Raymond W. Weeks, the other is Map 4, Lot 14, Sub 0, location 280 Stoneham Road, Book 3072, Page 034, again owner Raymond Weeks. Selectman Zacher seconded the motion, all in favor, motion carries.*

Laurie Champy will provide a letter as discussed to Diana Peckham on behalf of the Selectmen.

Diana Peckham reports approx 85-90% of all taxes have been collected.

- **Administrative Assistant:** Laurie Champy reported that the 6 courtesy letters regarding the upcoming roadwork were mailed out last Wednesday to the residents of Stoneham Rd. Laurie Champy and Rose Zacher will work together tomorrow to post notice of this upcoming roadwork on the Town website.
- **Assessor Clerk:** George Nick stated that we are nearing the end of our contractual agreement with our current property tax assessing company, Avitar. George presented a list of other companies that service our area for the Selectmen to consider. The Selectmen asked George to contact various towns including Wakefield, Ossipee, Effingham, Wolfeboro, New Durham and Middleton and inquire about whom they use, if they are satisfied with them and if they would recommend them. They also suggested asking for a copy of their current form used for submitting a Request for Proposal to offer us guidance when seeking proposals.

George requested permission to attend a Current Use class being offered in Jackson, NH on Wed. Aug 26th from 9a-12p. The Selectmen were in agreement for him to attend and asked for him to provide financial info for payment.

The Selectmen advised that George doesn't need to report anything to the Planning Board on the CIP form as his capital expenditures do not meet the minimum reportable value of \$6,000.

- **Planning Board:** Ed Comeau gave an update of the previous Planning Board Mtg. He stated that the Planning Board has requested a copy of GWRS District's CIP (Capital Improvement Plan) for review. Selectman Zacher suggested they also ask for a copy of the County's CIP.

A resident did attend and request guidance about how to subdivide his lot, Map 18 Lot 2.

Another resident presented a future proposal to submit a future application to adjust his lot line, Map 28, Lot 17. This lot line adjustment would create a large parcel of conservation land.

An interested buyer for 50 West Cove Rd contacted the Planning Board in regards to bldg lot requirements. The lot is nonconforming and buyers were referred to the ZBA.

The Board agreed to fully review the existing Master Plan Document and bring all suggestions for possible changes. The Board will also be reviewing existing Master Plans of similar sized towns.

The Board voted to meet as a complete Board on a different date other than the usual scheduled mtg to work solely on the Master Plan. The Board is also working on a consistent process to review all Legislative changes. The Planning Board is going to add to their Rules and Procedures the process of reviewing any new Supreme Court Rulings and any judgements that will also affect zoning changes.

- **Road Agent:** Ed Nason was not present for the meeting tonight. He had previously brought to the Selectmen's attention the question of whether or not the Town was responsible for assisting a landowner in regaining access to a non permitted driveway that had been altered while performing road work. Selectman Robischeau will speak about this issue with Ed Nason first and then follow up with Laura Morgan if necessary. Selectman Robischeau will e-mail fellow Selectman the results of his findings.

Ed Nason is working on completing tree removal on Lyford Rd. He plans to work on crack sealing while the weather is still warm and dry.

- **Conservation Commission:** Selectman Zacher and the Conservation Commission, in preparation for September's walk with the public, walked Hunter Land from Governor's Rd/Lyford Rd to the field in about one hour.
- **Heritage Commission:** Marilou Maclean is still in need of 9"x13"cakes as well as volunteers for Old Home Day Dinner. If you would like to contribute, Marilou's contact info can be found on the Town's website.
- **Cemetery Trustees:** The survey for our future Town Cemetery is in progress on Hunter Land.
- **Old Business:** Selectman Nelson is still working with White Mountain Oil for a more reasonable bid. He sent them copies of the other two bids received in order to reference pricing differences.

The Conservation Commission will lead a town wide walk scheduled for Sat. Sept 19, 2015 at 9am on Hunter Land. There will be a meeting at 10:30am at the Townhouse with the Selectman following the hike. There will be light refreshments served.

At Old Home Day there will be a visual display as well as a brief talk from one of the Selectmen to help bring awareness to the topic of Land Acquisition. Selectman Zacher will work on making place mats for the dinner with Land Acquisition info, as suggested by Ed Comeau. Laurie Champy and Jessica Robischeau will work together to produce a mailer containing information for the Sept 19th walk and meeting.

Tom Hill (not present) suggested a new idea to address the waterproofing issue on the Townhouse. He suggested changing the grade, removing some trees and adding parking.

Selectman Robischeau will consult with Ed Nason tomorrow to ask for his opinion and engineering assessment.

- **New Business:** Ed Comeau announced there will be a Carroll County Commissioners meeting tomorrow at 8:30am at 95 Water Village Rd, Ossipee, NH.

CIP forms are due to the Planning Board by Aug 14, 2015. The Selectmen will delegate the work between them for completion.

Bills were reviewed and checks were signed.

Meeting adjourned 8:15pm.

Respectfully Submitted,

Laurie Champy
Administrative Assistant